

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2014-15

I. Details of the Institution

1.1 Name of the Institution

Ramakrishna Mission Vivekananda College (Autonomous)

1.2 Address Line 1

70-72, PS Sivaswami Salai

Address Line 2

Mylapore

City/Town

Chennai

State

Tamilnadu

Pin Code

600 004

Institution e-mail address

principal@rkmvc.ac.in

Contact Nos.

044-24993057

Name of the Head of the Institution:

Dr.K.Srinivasan

Tel. No. with STD Code:

044-24993057

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHCOGN 18879)

OR

1.4 NAAC Executive Committee No. & Date:

*(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)*

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B++	82%	2003	2009
2	2 nd Cycle	A	3.18	2012	2017
3	3 rd Cycle	--	--	--	--
4	4 th Cycle	--	--	--	--

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2012-13 submitted on 18-03-2016
- ii. AQAR 2013-14 submitted on 06-04-2016
- iii. AQAR 2014-15 now being submitted
- iv. AQAR 2015-16 will be submitted soon

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (for the Colleges)

University of Madras

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	University		
University with Potential for Excellence	---	UGC-CPE	---
DST Star Scheme	---	UGC-CE	--
UGC-Special Assistance Programme	---	DST-FIST	--
UGC-Innovative PG programmes	---	Any other (<i>Specify</i>)	---
UGC-COP Programmes	---		

2. IQAC Composition and Activities

2.1 No. of Teachers	6
2.2 No. of Administrative/Technical staff	2
2.3 No. of students	0
2.4 No. of Management representatives	1
2.5 No. of Alumni	1
2.6 No. of any other stakeholder and community representatives	---
2.7 No. of Employers/ Industrialists	---
2.8 No. of other External Experts	---
2.9 Total No. of members	10
2.10 No. of IQAC meetings held	13

2.11 No. of meetings with various stakeholders: No. Faculty
 Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No
 If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

Encouraged departments to organise seminars/conferences /workshops/faculty development program

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

Plan of Action	Achievements
Implementation of remedial classes	Students getting higher scores
Continuation of noon-meal scheme	Help boys to concentrate on studies as their physical hunger is satiated
Inculcation of values through the teachings of Swami Vivekananda on weekly basis	Overall personality development of students is evident

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Considered the AQAR reports of the IQAC cell of the college and resolved that the Principal be requested to submit the same to the NAAC office.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	7	1	--	--
PG	8	--	1	--
UG	17	--	6	--
PG Diploma	--	--	--	--
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate	--	--	--	--
Others(M.Phil)	4	--	--	--
Total	36	1	7	--
Interdisciplinary	24	--	7	--
Innovative	24	--	7	--

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	25
Trimester	---
Annual	---

1.3 Feedback from stakeholders* Alumni Parents Employers Students

(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Department of Historical studies, Physics, Mathematics. Advanced Zoology and Biotechnology and Tamils have revised their syllabi for certain papers considering the current trends in the subjects.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Third year B.Com (Computer application), B.Com (Information System Management) and B.Com (A & F) are introduced

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
157	132	25	--	--

2.2 No. of permanent faculty with Ph.D.

64

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
29	29	----	----	----	----	----	----	----	----

2.4 No. of Guest and Visiting faculty and Temporary faculty

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19

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	40	97	76
Presented papers	30	95	76
Resource Persons	2	79	6

2.6 Innovative processes adopted by the institution in Teaching and Learning:

ICT based lectures used by the staff

2.7 Total No. of actual teaching days during this academic year

181

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Photo copy and Double valuation were followed

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

157

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2.10 Average percentage of attendance of students

80

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA-History	39	0	25.6	12.8	0	38
BA Economics	48	2	27	23	0	52
BA Philosophy	16	0	37.5	25	0	63
BA English	33	0	18.18	21.21	3	42
BA Sanskrit	3	0	100	0	0	100
B.Com (A)	66	15.15	53.03	16.6	1.5	86
B.Com(B)	67	17.9	56.7	20.9	0	96
B.Sc Math(P&C)	30	3.3	10	33.33	0	47
B.ScMath(CFD)	27	3.7	14.8	14.8	0	33
B.ScPhysics	31	9.7	29	9.7	3.2	52
B.ScChemistry	33	6	18.18	15.15	0	39
B.ScPl.Bio-Biotec	22	4.5	27.27	22.72	0	55
B.ScAdv.Zoo	21	0	33.33	14.2	4.7	52
B.Com-SF-A	65	18.5	53.8	23	0	95

B.Com-SF-B	53	26.4	58.5	13.2	0	98
B.Com-SF-C	67	13.4	62.7	19.4	0	96
B.Com(Corpora)	69	11.6	56.5	24.24	3	94
B.Com(BM)	66	4.5	42.42	45.45	0	92
B Com (A & F) A	64	1.5	59.4	35.9	0	97
B.Com(A&F) B	66	4.55	72.73	18.18	0	95
B Com (ISM	49	16.3	69.4	6.1	0	92
B Com (CA)	48	0	39.6	58.3	0	98
BBA	10.4	46.3	29.8	8.9	0	96
BCA	50	12	84	4	0	100
B.Sc (CS)	48	12.5	62.5	16.67	0	92
M.A. Economics	7	14.29	42.86	0	0	57
M.A Sanskrit	5	5	0	0	0	100
M.Sc Math	19	10.53	47.37	11.1	0	63
M.Sc Phys	9	22.22	11.11	0	0	33
M.Sc Chemistry	11	9.1	63.64	0	0	73
M.Sc Plant-bio.	12	33.33	41.67	0	0	58
M.A Philosophy	3	66.67	33.33	0	0	100
M.S.W	13	0	46.15	46.15	0	92

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- 1) Student's attendance monitored and weak students are taken care of by remedial classes
- 2) Departments were suggested to make significant emphasis on field studies, lab visits and special guest lectures

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	11
UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	2
Faculty exchange programme	--
Staff training conducted by the university	4
Staff training conducted by other institutions	3
Summer / Winter schools, Workshops, etc.	12
Others (Swami Vivekananda Study Circle)	10

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	60	13	2	13
Technical Staff	30	5	4	5

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Encouraging staff members to publish papers in peer reviewed journals and present papers in national/international level seminars, workshops and conferences

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	2	3		
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	2	7		
Outlay in Rs. Lakhs	0.36	9.13		

3.4 Details on research publications

	International	National	Others
Peer Review Journals	76	95	--
Non-Peer Review Journals	--	--	--
e-Journals	--	--	--
Conference proceedings	38	86	--

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant Sanctioned (lakhs)	Received
Major projects	---	---	---	---
Minor Projects	---	UGC	9.13	---
Interdisciplinary Projects	---	---	---	---
Industry sponsored	---	---	---	---
Projects sponsored by the University/ College	---	---	---	---
Students research projects <i>(other than compulsory by the University)</i>	---	---	---	---
Any other(Specify)	---	---	---	---
Total	---	---	9.13	---

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	--	4	--	--	--
Sponsoring agencies	--	**	--	--	--

** Departments have identified sponsors from governmental and non-governmental agencies

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Parent body Management of the
College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
1				1		

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level	27	State level	60
National level	5	International level	--

3.23 No. of Awards won in NSS:

University level	--	State level	--
National level	--	International level	--

3.24 No. of Awards won in NCC:

University level	5	State level	nil
National level	nil	International level	nil

3.25 No. of Extension activities organized

University forum	18	College forum	42		
NCC	01	NSS	5	Any other	8

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- 1568 students donated blood during the Swami Vivekananda Jayanthi celebrations in this academic year (through Voluntary Blood Bureau to voluntary health services, Royapettah, Stanley Medical college)
- Student volunteers participated in the annual float festival organised by the Kapaleeswarar temple, Mylapore, for organising the safe and orderly manner of the gathering in the temple
- NCC volunteers served in the Ramakrishna Math during the Swami Vivekananda Jayanthi celebrations
- Coastal clean up program undertaken by NSS volunteers
- Eye rally and aids awareness program

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing (sq.ft.)	Newly created	Source of Fund	Total (sq.ft.)
Campus area	14 acres	---		14 acres
Class rooms	29,167	---		29,167
Laboratories	13377.15	---		13377.15
Seminar Halls	704.1 x 2	---		704.5 x 2
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	33	12		45
Value of the equipment purchased during the year (Rs. in Lakhs)	45.25 (in lakhs)	35.36 (in lakhs)	UGC, MANAGMENT	80.61 (in lakhs)
Others	6000	---		6000
Library				
Sports(indoor)	3112	---		3112
Internet	1000			1000
Hostel	19,048			19,048

4.2 Computerization of administration and library

Existing computers were upgraded or replaced as per the need

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value(in lakhs)	No.	Value (in lakhs)	No.	Value
Text Books	94,679		387	1.20	95,066	--
Reference Books						
e-Books	--	--	--	--	--	--
Journals	75	0.52	74	0.59		
e-Journals	--	--	--	--	--	--
Digital Database	--	--	--	--	--	--
CD & Video	--	--	--	--	--	--
Others (specify)	--	--	--	--	--	--

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	309	7	90 computers	22	2 IBM servers	10	70	DIGITAL VIDEO CAMERA
Added	69	--	10	22	---	3	4	---
Total	378	7	100	22	2 IBM servers	13	74	DIGITAL VIDEO CAMERA

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Management has provided the following:

- Minimum of one computer with Internet access for departments.
- In addition to the computer science department, Physics and Mathematics departments have Computer labs.

4.6 Amount spent on maintenance in lakhs :

i) ICT	1.32
ii) Campus Infrastructure and facilities	133.60
iii) Equipments (AC)	0.968
iv) Others (generator)	3.18
Total :	139.07

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- 1) Remedial classes held with proper utilisation of time and resource
- 2) Help was extended to poor students to avail the free noon-meal scheme to enable them to enhance their academic progress
- 3) Scholarships disbursement details made known to students

5.2 Efforts made by the institution for tracking the progression

- 1) Regular meeting with parents of students held for maintenance of discipline and to improve their academic performance
- 2) Some extra staff were appointed on temporary basis for the benefit of students

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
3964	119	60	25

(b) No. of students outside the state

7

(c) No. of international students

10

Men	No	%	Women	No	%
	3964	100		--	0

Last Year						This Year					
General	SC	ST	OBC	Differently abled	Total	General	SC	ST	OBC	Physically Challenged	Total
1318	659	21	1723	4	3725	1397	664	25	1873	5	3964

Demand ratio 1:11

Dropout % 0.038

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

nil

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET	<input type="text" value="4"/>	SET/SLET	<input type="text" value="6"/>	GATE	<input type="text" value="3"/>	CAT	<input type="text" value="10"/>
IAS/IPS etc	<input type="text" value="---"/>	State PSC	<input type="text" value="---"/>	UPSC	<input type="text" value="2"/>	Others	<input type="text" value="---"/>

5.6 Details of student counselling and career guidance

Remedial classes were organised successfully this year also and large number of students were benefitted

About 190 students got their placements through the assistance of College placement cell.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
80	500	150	40

5.8 Details of gender sensitization programmes

Talks organised on value of women in society through dissipation of messages of holy mother Sri Sarada devi

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	37	1.88
Financial support from government	987	29.98
Financial support from other sources	--	--
Number of students who received International/ National recognitions	--	--

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: extension bank counter to pay exam fee, purified drinking water.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Provide man-making and character building education in line with the teachings of Swami Vivekananda

6.2 Does the Institution has a management Information System

Yes. Technology-based information services are available

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The Syllabi are revised periodically to meet the student needs in tune with the current developments in the respective subjects.

6.3.2 Teaching and Learning

Individual teachers are sensitised to evolve a methodology that is most suited to the subject that they are teaching; they are encouraged to use ICT wherever possible.

6.3.3 Examination and Evaluation

We are following 75% marks for end semester written examination and 25% for the CIA at present. The 25% CIA is continuously evolving with components like Assignments, test, quiz, seminars etc, We are trying to put a transparent student centric examination

6.3.4 Research and Development

- Aim to get more projects from the funding agencies.
- Publish in peer-rated Journals with high impact factors.

6.3.5 Library, ICT and physical infrastructure / instrumentation

The College library has added 787 books this year and is subscribing to 80 Foreign and Indian Journals. The library is equipped with autolib software, SQL server and media kit. Our librarian has come out with CIP data in collaboration with MJP Publishers.

6.3.6 Human Resource Management

The College is administered by a senior Monk of Ramakrishna Order, with the Principal providing the academic leadership. Staff members provide good teaching and also help in maintaining the campus discipline

6.3.7 Faculty and Staff recruitment

Vacancies in aided-stream are filled as and when government approval is received. However, management appoints teachers on ad hoc basis till such time

6.3.8 Industry Interaction / Collaboration

Our College is a Arts and Science College.
We do research in basic science and Humanities
Individual researchers have Collaborations

6.3.9 Admission of Students

Students are admitted according to the Government norms.

6.4 Welfare schemes for

Teaching	Co-operative Society
Non teaching	Co-operative Society
Students	Noon-meals, Scholarships

Amount spent for noon-meal scheme this year: 27.45 lakhs

6.5 Total corpus fund generated

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6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	---	---	YES	Inter departmental
Administrative	YES	DCE	---	---

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- 1 making students aware of the importance of session tests, model exams and assignments
- 2 giving enough time for the students to prepare and write without hassle

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The university is always cooperating in all academic matter by providing their wise counsels in governing body, academic council, board of studies and in other selection processes

6.11 Activities and support from the Alumni Association

- Alumni meet the staff and management for any possible support as and when required
- Book bank facility continued

6.12 Activities and support from the Parent – Teacher Association

Parents meet the staff and discuss on the progress of the student either in the department or collectively

6.13 Development programmes for support staff

Support staff was instructed and given one-to-one training for skill-updation

6.14 Initiatives taken by the institution to make the campus eco-friendly

- 1) Garden maintenance
- 2) Regulation of waste management

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Time schedule is followed in allotting different dates for different departments in order to facilitate the easy payment of fees by the students

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. Professor-in-charge of arranging remedial classes is in constant touch with the heads of department and the remedial classes organised properly for needy students
2. Students are immensely benefited academically
3. College is free of indiscipline

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Encouraging students to participate in events
2. Pre-placement training to the students (mock interviews were organised)
3. Cricket ground maintenance for providing good turf wickets

7.4 Contribution to environmental awareness / protection

Viveka nature club organises environmental awareness programs

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

8. Plans of institution for next year

1. To apply for potential for excellence.
2. Conduct more workshops and seminars
3. Employability emphasised
4. RO water purifier planned
5. Floor of COE office is to be re-done with tiles
6. Storing and easy retrieval of answer scripts (if necessary) to be systematised

Name **Dr J. Segar**

Name **Dr S Thirunavukkarasu**



Signature of the Coordinator, IQAC



Signature of the Chairperson, IQAC
