The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*
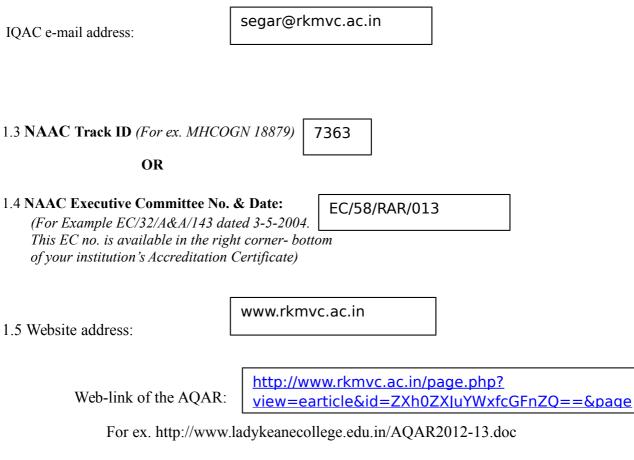
Part – A

AQAR for the year *(for example 2013-14)* | 2013-14

1. Details of the Institution

1.1 Name of the Institution | Ramakrishna Mission Vivekananda College (Autonomous)

1.2 Address Line 1 | 70-72, PS Sivaswami Salai

Address Line 2 | Mylapore

City/Town | Chennai

State | Tamilnadu

Pin Code | 600 004

Institution e-mail address | principal@rkmvc.ac.in

Contact Nos. | 044-24993057

Name of the Head of the Institution: | Dr.K.Srinivasan

Tel. No. with STD Code: | 044-24993057

Mobile: | 9884444460

Name of the IQAC Co-ordinator: | Dr. J. Segar

Mobile:

IQAC e-mail address: segar@rkmvc.ac.in

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*   7363

OR

1.4 **NAAC Executive Committee No. & Date:**   EC/58/RAR/013
   (For Example EC/32/A&A/143 dated 3-5-2004.
   This EC no. is available in the right corner- bottom
   of your institution's Accreditation Certificate)

1.5 Website address: www.rkmvc.ac.in

Web-link of the AQAR: http://www.rkmvc.ac.in/page.php?view=earticle&id=ZXh0ZXJuYWxfcGFnZQ==&page

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B++	82%	2003	2009
2	2nd Cycle	A	3.18	2012	2017
3	3rd Cycle	--	--	--	--
4	4th Cycle	--	--	--	--

1.7 Date of Establishment of IQAC :   DD/MM/YYYY   01-07-2008

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*(for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

   i.   AQAR 2012-13 submitted on 24-03-2016
   ii.   AQAR 2013-14 now being submitted
   iii. AQAR 2014-15 now being submitted
   iv.   AQAR 2015-16 will be submitted soon
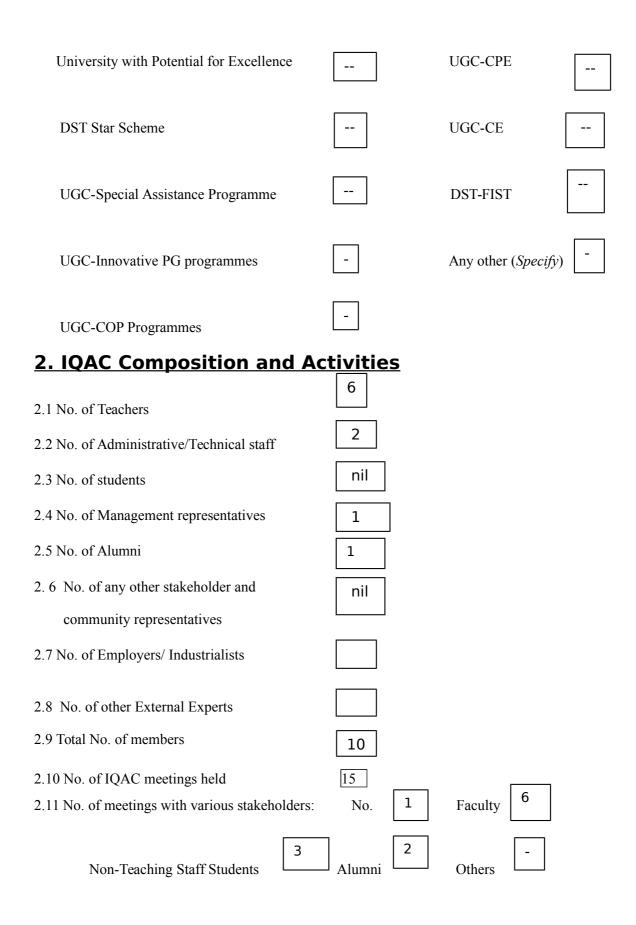
1.9 Institutional Status

University   State [√]   Central [ ]   Deemed [ ]   Private [ ]

Affiliated College   Yes [√]   No [ ]

Constituent College   Yes [ ]   No [√]

Autonomous college of UGC   Yes [√]   No [ ]

Regulatory Agency approved Institution   Yes [ ]   No [ ]

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education [ ]   Men [√]   Women [ ]

                       Urban [√]   Rural [ ]   Tribal [ ]

Financial Status   Grant-in-aid [√]   UGC 2(f) [√]   UGC 12B [√]

                       Grant-in-aid + Self Financing [√]   Totally Self-financing [ ]

1.10 Type of Faculty/Programme

Arts [√]   Science [√]   Commerce [√]   Law [ ]   PEI (Phys Edu) [ ]

TEI (Edu) [ ]   Engineering [ ]   Health Science [ ]   Management [√]

Others (Specify)   [-]

1.11 Name of the Affiliating University *(for the Colleges)*   University of Madras

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University   University

University with Potential for Excellence	--	UGC-CPE	--
DST Star Scheme	--	UGC-CE	--
UGC-Special Assistance Programme	--	DST-FIST	--
UGC-Innovative PG programmes	-	Any other (*Specify*)	-
UGC-COP Programmes	-		

2. IQAC Composition and Activities

2.1 No. of Teachers   6

2.2 No. of Administrative/Technical staff   2

2.3 No. of students   nil

2.4 No. of Management representatives   1

2.5 No. of Alumni   1

2. 6 No. of any other stakeholder and

  community representatives   nil

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members   10

2.10 No. of IQAC meetings held   15

2.11 No. of meetings with various stakeholders: No.   1   Faculty   6

Non-Teaching Staff Students   3   Alumni   2   Others   -

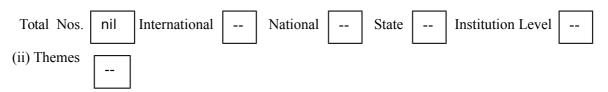2.12 Has IQAC received any funding from UGC during the year?   Yes   No

If yes, mention the amount   Rs 3, 00,000

2.13 Seminars and Conferences (only quality related) nil

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. nil   International --   National --   State --   Institution Level --

(ii) Themes   --

2.14 Significant Activities and contributions made by IQAC

College is constantly endeavouring to maintain the standard achieved and significant improvements have been made in enhancing the learning experience of the students

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

Plan of Action	Achievements
Enhancing performance of students by monitoring	Resulted in the increase of pass percentage
Extra coaching	Improvement in the academic performance of the students
Advancing the schedule of semester examinations	Student gets the degree certificate well in advance, which will help the student to pursue higher studies or take up jobs at the earliest.

.

2.15 Whether the AQAR was placed in statutory body   Yes √   No ☐

Management √   Syndicate ☐   Any other body ☐

Provide the details of the action taken

> Considered the AQAR reports of the IQAC cell for the college and resolved that the Principal be requested to submit the same to the NAAC office.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	7	1	--	--
PG	8	--	1	--
UG	17	--	6	--
PG Diploma	--	--	--	--
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate	--	--	--	--
Others(M.Phil)	4	--	--	--
Total	36	1	7	--

Interdisciplinary	24	--	7	--
Innovative	24	--	7	--

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern Number of programmes	
Semester	25
Trimester	--
Annual	--

1.3 Feedback from stakeholders   Alumni [√]   Parents [--]   Employers [--]   Students [√]
(On all aspects)

Mode of feedback   :   Online [ ]   Manual [√]   Co-operating schools (for PEI) [-]

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

- Syllabi revised in Part I Tamil (foundation course), BCom, BBA and MSW

- Soft skill paper "Managerial Skills" introduced in PG course

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Second year B.Com (Computer application), B.Com (Information System Management)   and additional section in B.Com (A & F) were introduced

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
157	132	25	----	--

2.2 No. of permanent faculty with Ph.D.   [64]

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
29	29	--	--	--	--	--	--	--	--

2.4 No. of Guest and Visiting faculty and Temporary faculty   [---] [---] [17]

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	30	96	75
Presented papers	25	95	75
Resource Persons	2	79	6

2.6 Innovative processes adopted by the institution in Teaching and Learning:

> ICT Technique based lectures used often

2.7 Total No. of actual teaching days
   during this academic year

> 181

2.8 Examination/ Evaluation Reforms initiated by
   the Institution (for example: Open Book Examination, Bar Coding,
   Double Valuation, Photocopy, Online Multiple Choice Questions)

> Double valuation and photo copy of answer scripts are made available to students on demand

2.9 No. of faculty members involved in curriculum
   restructuring/revision/syllabus development
   as member of Board of Study/Faculty/Curriculum Development workshop

> 157   --   --

2.10 Average percentage of attendance of students

> ~ 80

2.11 Course/Programme wise
   distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA-History	45	2.22	26.67	11.11	0	40
BA Economics	51	2	39.21	50.10	19.61	61
BA Philosophy	23	0	21.74	39.13	8.7	70
BA English	39	2.56	12.82	20.51	12.82	49
BA Sanskrit	2	0	50	50	0	100
B.Com (A)	65	16.92	56.92	16.92	0	91
B.Com(B)	60	16.64	70	10	0	97
B.Sc Math(P&C)	32	6.3	31.3	15.63	0	53
B.ScMath(CFD)	21	14.29	9.52	23.81	0	48
B.ScPhysics	33	3.22	35.48	9.67	0	48
B.ScChemistry	34	2.94	26.47	17..65	0	47
B.ScPl.Bio-Biotec	27	0	37.04	22.22	0	59
B.ScAdv.Zoo	22	13.64	9.1	18.18	0	41
B.Com-SF-A	66	12.12	80.30	7.58	0	100
B.Com-SF-B	47	29.79	63.83	6.38	0	100
B.Com-SF-C	67	11.94	80.6	4.48	0	97
B.Com(Corpora)	67	1.49	76.12	22.39	0	100
B.Com(BM)	69	2.90	47.83	40.58	1.45	93
B.Com(A&F)	63	14.29	55.56	25.4	0	95

BBA	70	1.43	57.14	35.71	0	94
BCA	45	33.33	62.22	2.22	0	98
B.Sc(CS)	44	29.55	61.36	2.27	0	93
M.A. Economics	14	0	66.67	26.67	0	93
M.A Sanskrit	2	50	50	0	0	100
M.Sc Math	14	14.29	50	0	0	64
M.Sc Phys	10	50	20	0	0	70
M.Sc Chemistry	10	20	80	0	0	100
M.Sc Plant-bio.	10	50	50	0	0	100
M.A Philosophy	3	0	100	0	0	100
M.S.W	13	0	46.15	46.15	0	92

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

    1) Student's attendance monitored

    2) Significant emphasis on evaluation procedures made – Continuous Internal Assessment marks are made available to the students before the commencement of semester examinations

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	14
UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	0
Faculty exchange programme	--
Staff training conducted by the university	3
Staff training conducted by other institutions	2
Summer / Winter schools, Workshops, etc.	5
Others (Swami Vivekananda Study Circle)	12

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	60	13	2	13
Technical Staff	30	5	4	5

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Encourage staff members to publish in peer reviewed journals and participation/presentations in national/international level seminars

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	2	3		
Outlay in Rs. Lakhs				

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	2	2	--	--
Outlay in Rs. Lakhs	0.22	0.36	--	--

3.4   Details on research publications

	International	National	Others
Peer Review Journals	75	90	
Non-Peer Review Journals	--	--	--
e-Journals	--	--	--
Conference proceedings	45	80	--

3.5 Details on Impact factor of publications:

Range [2-5]   Average [--]   h-index [--]   Nos. in SCOPUS [--]

3.6 Research funds sanctioned and received **from various funding agencies, industry and other organisations**

Nature of the Project	Duration Year	Name of the funding Agency	Total grant Sanctioned (lakhs)	Received
Major projects	---	---	---	---
Minor Projects	---	UGC	0.39	
Interdisciplinary Projects	---	---	---	---
Industry sponsored	---	---	---	---
Projects sponsored by the University/ College	---	---	---	---
Students research projects *(other than compulsory by the University)*	---	---	---	---
Any other(Specify)	---	---	---	---
Total	---	---	0.39	---

3.7 No. of books published   i) With ISBN No.   5   Chapters in Edited Books   ---

ii) Without ISBN No.   ---

3.8 No. of University Departments receiving funds from

UGC-SAP --   CAS --   DST-FIST --

DPE --   DBT Scheme/funds --

3.9 For colleges   Autonomy √   CPE --   DBT Star Scheme --

INSPIRE --   CE --   Any Other (specify) --

3.10 Revenue generated through consultancy   nil

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	--	4	--	--	--
Sponsoring agencies	--	**	--	--	--

** Departments have identified sponsors from governmental and non-governmental agencies

3.12 No. of faculty served as experts, chairpersons or resource persons   70

3.13 No. of collaborations   International 2   National 10   Any other

3.14 No. of linkages created during this year   2

3.15 Total budget for research for current year in lakhs :

From Funding agency | 0.39 | From parent body Management of | 9.66 |

the College

Total | 10.05 |

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions   received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
2	---	---	---	2	---	---

3.18 No. of faculty from the Institution
who are Ph. D. Guides | 14 |
and students registered under them | 42 |

3.19 No. of Ph.D. awarded by faculty from the Institution | 7 |

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF | 2 | SRF | 1 | Project Fellows | 1 | Any other | -- |

3.21 No. of students Participated in NSS events:

University level | 715 | State level | -- |

National level | -- | International level | -- |

3.22 No. of students participated in NCC events:

University level | 20 | State level | 63

National level | 17 | International level | --

3.23 No. of Awards won in NSS:

University level | 1 | State level | 2

National level | -- | International level | --

3.24 No. of Awards won in NCC:

University level | 0 | State level | 0

National level | 0 | International level | nil

3.25 No. of Extension activities organized

University forum | 1 | College forum | 4

NCC | 0 | NSS | 4 | Any other | 5

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- 1335 students donated blood during the Swami Vivekananda Jayanthi celebrations in this academic year (through Voluntary Blood Bureau to voluntary health services, Royapettah hospital, Stanley Medical college hospital, etc.)
- Student volunteers participated in the annual float festival organised by the Kapaleeswarar temple, Mylapore, for organising the safe and orderly manner of the gathering in the temple
- NCC volunteers served in the Ramakrishna Math during the Swami Vivekananda Jayanthi celebrations
- Coastal cleanup program undertaken by NSS volunteers
- Eye rally and aids awareness program

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing (sq.ft)	Newly created	Source of Fund	Total
Campus area	14 acres	---		14acres
Class rooms	29,167	---		29,167
Laboratories	13,377.15	---	13,377.15	
Seminar Halls	704.5 x 2	---		704.5 x2
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	22	11		33
Value of the equipment purchased during the year (Rs. in Lakhs)	31.55 (in lakhs)	13.7 (in lakhs)	UGC, MANAGEMENT 45.25 (in lakhs)	
Others Library	6,000	---		6,000
Sports	3,112 (indoor)	---		3,112 (Indoor)
Internet	1000	---		1000
Hostel	19,048	---		19,048

4.2 Computerization of administration and library

> Some existing computers were upgraded or replaced as per the need

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value (in lakhs)	No.	Value
Text Books	93,471		1208	4.11	94,679	---
Reference Books						
e-Books	---	---	---	---	---	---
Journals	80	0.55	75	0.52		
e-Journals	---	---	---	---	---	---
Digital Database	---	---	---	---	---	---
CD & Video	---	---	---	---	---	---
Others (specify)	---	---	---	---	---	---

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart -ments	Others
Existing	309	7	90 computes	22	2 IBM SERVERS	9	69	DIGITAL VIDEO CAMERA
Added	--	--	3	1	---	1	1	---
Total	309	7	93	23	2 IBM SERVERS	10	70	DIGITAL VIDEO CAMERA

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Parent body Management provides the following::

- Every department is provided with a minimum of one computer and Internet access

- In addition to the computer science department, Physics and Mathematics departments have Computer labs.

4.6 Amount spent on maintenance in lakhs :

i) ICT

4.53

ii) Campus Infrastructure and facilities

18.78

iii) Equipments (AC)

0.52

iv) Others (generator)

4.53

Total :

28.33

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Scholarships disbursed through bank and in time (as and when the government released)

- One staff member helps in the smooth functioning of the unique noon-meal scheme

5.2 Efforts made by the institution for tracking the progression

Regular meeting with parents of students held for maintenance of student discipline and progress in their academics

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
3725	118	57	23

(b) No. of students outside the state

7

(c) No. of international students

10

Men	No	%	Women ———	No	%
	3725	100		--	0

	Last Year						This Year					
General	SC	ST	OBC	Differently abled	Total	General	SC	ST	OBC	Differently abled	Total
1240	662	22	1641	4	3569	1318	659	21	1723	4	3725

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

nil

No. of students beneficiaries   --

5.5 No. of students qualified in these examinations

NET   2   SET/SLET   6   GATE   --   CAT   10

IAS/IPS etc   -   State PSC   --   UPSC   5   Others   --

5.6 Details of student counselling and career guidance

- Equal opportunity cell inaugurated. Remedial classes organised.

- About 150 students got their placements through the assistance of College placement cell.

No. of students benefitted

150

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
70	500	120	60

5.8 Details of gender sensitization programmes

Students have the opportunity to learn the importance of equality among human beings through lectures organised on the teachings of Swami Vivekananda, both through moral instructions and Vivekananda Study circle meetings

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level   2   National level   3   International level   2

No. of students participated in cultural events

State/ University level   12   National level   5   International level   --

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level | 2 | National level | 1 | International level | 1 |

Cultural: State/ University level | - | National level | - | International level | -- |

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	35	1.90
Financial support from government	1080	33.82
Financial support from other sources	---	---
Number of students who received International/ National recognitions	---	---

5.11   Student organised / initiatives

Fairs: State/ University level | 4 | National level | - | International level | -- |

Exhibition: State/ University level | 1 | National level | - | International level | -- |

5.12   No. of social initiatives undertaken by the students | 4 |

5.13 Major grievances of students (if any) redressed: nil.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

> Providing value-oriented education in line with the call of Swami Vivekananda

6.2 Does the Institution has a management Information System

- Yes. Answer scripts are maintained properly and made easily available, if and when required.

- Technology-based information services available for both students and staff

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1   Curriculum Development

> The Syllabi is revised in order to meet the student needs in tune with the current developments in the respective subjects.

6.3.2   Teaching and Learning

> Individual teachers are sensitised to evolve a methodology that is most suited to the subject that they are teaching; they are also encouraged to use ICT wherever possible.

6.3.3   Examination and Evaluation

> We are following 75% marks for end semester examination and 25% for the CIA at present. The 25% Continuous Internal Assessment is continuously evolving with components like Assignments, test, quiz, seminars etc. We are trying to put a transparent student-centric examination system

6.3.4   Research and Development

> - More projects with support from the funding agencies applied.
> - Organisation of more research seminars/workshops.

6.3.5   Library, ICT and physical infrastructure / instrumentation

> The College library has added 787 books this year and is subscribing to 80 Foreign and Indian Journals. The library is equipped with autolib software and SQL server and media kit. Our librarian has come out with CIP data in collaboration with MJP Publishers.

6.3.6   Human Resource Management

> The College is administered by a senior Monk of Ramakrishna Order, with the Principal providing the academic leadership. Every staff member is engaged in providing quality education and in maintenance of campus discipline

6.3.7   Faculty and Staff recruitment

> Vacancies in the aided stream are filled as and when Government approval is received. Hence the management takes initiative to appoint lecturers on ad hoc basis

6.3.8   Industry Interaction / Collaboration

Our College is an Arts and Science College. We do research in basic science and Humanities. Individual researchers have Collaborations

6.3.9   Admission of Students

Students are admitted according to the Government norms.

6.4 Welfare schemes for

Teaching	Co-operative Society
Non teaching	Co-operative Society
Students	Noon-meals, Scholarships

Amount spent on noon-meal scheme for the current year: 14.16 lakhs

6.5 Total corpus fund generated   ---

6.6 Whether annual financial audit has been done: Yes √   No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	---	---	YES	Inter departmental
Administrative	YES	DCE	---	---

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes   Yes √   No

For PG Programmes   Yes √   No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Results Published and mark lists are issued In time

- Efficient classification and storage system for answer scripts made to enhance better storage and easy retrieval for students

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The university is always cooperating in all academic matters by providing their wise counsels in governing body, academic council, board of studies and also in other selection processes

6.11 Activities and support from the Alumni Association

- Alumni meet the staff and management for any possible support as and when required

- Book bank facilitated by the alumni

6.12 Activities and support from the Parent – Teacher Association

Parents meet the staff, either in the department or collectively, and discuss on the progress of the student

6.13 Development programmes for support staff

Support staff was instructed and given one-to-one training for skill-updating

6.14 Initiatives taken by the institution to make the campus eco-friendly

Rain-water harvesting process strengthened

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> Payment of exam fees facilitated with functioning of Bank extension counter in the campus

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

> - Increase seen in pass percentage
>
> - Timely announcement of results

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

> 1 Free noon-meal scheme
> 2. Swami Vivekananda study circle functioning
> 3 Weekly assembly with active student participation
> 4 Free internet facilities for students
> 5 Talent unearthing through singing in college assembly and during Vivekananda Jayanthi program

7.4 Contribution to environmental awareness / protection

> Promoting environmental awareness to students through talks and presentations by viveka nature club activities

7.5 Whether environmental audit was conducted? Yes ☐ No ☑

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

> --

8. **Plans of institution for next year**

1. To overcome the power cut problem a new generator is to be purchased.

2. Canteen to be given a face lift.

3. COE office to be given a face lift.

4. A more user -riendly software to be purchased for COE office.

5. Old computers to be replaced by new ones.

*Name **Dr J SEGAR***   *Name **Dr S THIRUNAVUKKARASU***

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

_____ *** _____